JOLIET JUNIOR COLLEGE

Date:	*The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.*
Program Prerequisites	

T= Traditional   H = Hybrid   W = Web

First Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HOSP 110	Customer Service for the HOSP Industry	3	T,W,H		FL/SP/SM	
HOSP 160	Hotel and Restaurant Law	3	T,W,H		FL/SP	
HOSP 240	Catering and Special Events Operations	3	T,W,H		FL	
CA 106	Applied Food Service Sanitation	2	T,H,W		FL/SP	
CA 112	Principles of Food Preparation	3	T		FL/SP	*Take in place of CA 111
	Total Semester Hours	14				

Second Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HOSP 148	Introduction to Event Planning	3	T,W,H		SP	
HOSP 236	Cost Control for the HOSP Industry	3	T		SP	
HOSP 246	Sales and Convention Mgmt.	3	T,W,H		SP	
MGMT 202	Human Resources	3	T,W		SP	*Take in place of HOSP 250
	Total Semester Hours	12				

Third Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HOSP 233	MGMT Accounting for the HOSP Industry	3	T,W		FL	
HOSP 252	Organizational Behavior	3	T,W		FL	
HORT 280 OR HOSP 271	Floral Arrangement or Wine	3	T		FL	Students must be 21 to take HOSP 271
Business Department Elective	Select one course from the Business Department	2-4				Change in hours between CA 111 and CA 112
	Total Semester Hours	11-13				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:
1. Satisfy all admissions requirements.
2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which 15 credit hours applicable to the degree are earned at JJC. Proficiency test, CLEP, and Advanced Placement does not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the College and have no restrictions.

5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

To be awarded a Certificate of Achievement or Certificate of Completion at JJC, each student must meet the following requirements:
1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen certificate. Complete a minimum of 4-29 credit hours (Certificate of Completion) or 30-50 credit hours (Certificate of Achievement). If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 25% of the total required credit hours applicable to the certificate at JJC. Proficiency test, CLEP, and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0 in the area of concentration.
4. Discharge all financial obligations to the college and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	Department Chairperson	Program Coordinator	Program Advisor
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