



**2021-2022 Completion Guide**  
**Construction Preparation Level I, CCO, TE339**  
**ICCB Approved Total Program Hours: 15**

Date: September 1, 2019

*The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.*

Program Prerequisites

**T= Traditional    H = Hybrid    W = Web**

<b>First Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
CM 100 or AEC 100	CM 100 Intro to Construction Management OR or AEC 100 Construction Fundamentals	2	T, H		FL, SP	
OPS 111	OSHA 10 Hour Construction Safety	1	T		FL	
TMAT 107	Technical Mathematics I	3	T	Appropriate placement score or minimum grade "C" in MATH 090.	FL, SP	
AEC 107	Blueprint Reading for Non AEC Majors	2	T		FL	
	<b>Total Semester Hours</b>	<b>8</b>				

<b>Second Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
AEC 112	Introduction to Construction Careers	3	T		Varies	
EGR 100	Introduction to Engineering Graphics	1	T		Varies	
AEC 130 OR AEC 291 OR HPR 101	Construction Site Visits OR Construction Career Development OR Fitness Center	2 1 1	T T T		Varies SP ALL	
GEN ED	VARIES	2	Varies			
	<b>Total Semester Hours</b>	<b>7</b>				

**Graduation Requirements**

To be awarded a Certificate of Achievement or Certificate of Completion at JJC, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen certificate. Complete a minimum of 4-29 credit hours (Certificate of Completion) or 30-50 credit hours (Certificate of Achievement). If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 25% of the total required credit hours applicable to the certificate at JJC. Proficiency test, CLEP, and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0 in the area of concentration.
4. Discharge all financial obligations to the college and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	<b>Department Chairperson</b>	<b>Program Coordinator</b>	<b>Program Advisor</b>
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