



2021-2022 Completion Guide
Health Information Mgmt. Technology, Associate in Applied Science, CO525
ICCB Approved Total Program Hours: 61

Date: 3/22/2021

The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Program Prerequisites

Students must achieve a C or better in all required courses before they are eligible for graduation.

T= Traditional H = Hybrid W = Web

First Semester						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
BIO 100	Medical Terminology	3	T, W	Appropriate placement score or minimum grade "C" in one of the following: ENG 021 and ENG 099 or the EAP course sequence ENG 079 and ENG 089 ; or ENG 096 ; and placement into MATH 094 or higher, or minimum grade of "C: in MATH 090.	FL, SP, SM	
BIO 125	Human Biology	4	T, H	Appropriate placement score or minimum grade "C" in one of the following: ENG 021 and ENG 099 or the EAP course sequence ENG 079 and ENG 089 ; or ENG 096 ; and placement into MATH 094 or higher, or minimum grade of "C: in MATH 090.	FL, SP, SM	
ENG 101	Rhetoric	3	T, W	Appropriate placement score or minimum grade "C" in one of the following: ENG 021 and ENG 099 or the EAP course sequence ENG 079 and ENG 089 ; or ENG 096 .	FL, SP, SM	
HIM 101	Health Information Management I	4	H		FL, SP	
Total Semester Hours		14				

Second Semester						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HIM 110	Basic ICD Coding	4	H	BIO 100 and one of the following prerequisites: BIO 125, or BIO 151; or BIO 250 and BIO 251. Minimum grade of "C" and take HIM 115 which may be taken concurrently.	SP, SM	
HIM 115	Principles of Disease	3	W	BIO 100 and BIO 125. Concurrent enrollment in HIM 110 and HIM 111 is optional.	SP, SM	
HIM 120	Statistical Tools for HIM Technicians	3	T	HIM 101. Knowledge of basic addition, subtraction, multiplication, and division facts are assumed.	FL, SP	
HIM 125	Current Healthcare Comparative Applications	3	H	HIM 101 with a minimum grade of "C:	FL, SP	
Total Semester Hours		13				

Summer Semester						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HIM 111	Basic CPT Coding	3	H	BIO 100, BIO 125 and HIM 115 which may be taken concurrently. Students must know Human Biology and Disease process prior to CPT coding.	SP, SM	
COMM 101	Principles of Speech Communication	3	T, H, W	Appropriate placement score or minimum grade "C" in one of the following: ENG 021 and ENG 099 or the EAP course sequence ENG 079 and ENG 089 ; or ENG 096 .	FL, SP, SM	
Math/Science		3				

	Total Semester Hours	9			
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Third Semester						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HIM 102	Health Information Management II	3	T	HIM 101 with a minimum grade of "C"	FL	
HIM 210	Clinical Classification Systems	3	H	HIM 110, HIM 111 and HIM 215 which may be taken concurrently.	FL	
HIM 215	Healthcare Reimbursement	3	T, H	HIM 110 and HIM 111	FL	
HIM 230	Professional Practice I	3	T	Consent of Department	FL	
	Total Semester Hours	12				

Fourth Semester						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
PSYCH 101	General Psychology	3	T, H, W		FL, SP, SM	
HIM 220	Quality Management for Healthcare	3	T	HIM 101, HIM 102, HIM 210 all with minimum grade "C"	SP	
HIM 222	Computers in Healthcare	4	T	HIM 102, HIM 125, HIM 120 and HIM 210 all with minimum grade "C"	SP	
HIM 235	Professional Practice II	3	T	Consent of Department	SP	
	Total Semester Hours	13				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 15 credit hours applicable to the degree at JJC. Proficiency test, CLEP and Advanced Placement does not meet this requirement.
3. Earn a cumulative grade-point-average of at least 2.0.
4. Discharge all financial obligations to the College; have no restrictions.
5. File an application for graduation. (An application should be filed at the time of registration for the student's anticipated last semester.)
6. Have all official transcripts from other colleges/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	Department Chairperson	Program Coordinator	Program Advisor
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