|  |  |
| --- | --- |
| JJC Logo Primary_black.jpg | **2020-2021 Completion Guide****Food Preparation Certificate CA310****ICCB Approved Total Program Hours: 25** |
| Date: 2/26/2020 | *The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.* |
| Program Prerequisites |  |

**T= Traditional H = Hybrid W = Web**

|  |
| --- |
| **First Semester** |
| Course | Title | Credit Hours | Mode of Delivery | Prerequisites | Terms offered | Notes |
| CA 102 | Cost and Portion Management | 3 | T |  | FL, SP |  |
| CA 106 | Sanitation | 2 | H |  | FL, SP |  |
| CA 112 | Principles of Quantity Food Preparation | 3 | T |  | FL, SP | Co-requisite CA 152 |
| CA 113 | Introduction to Product Fabrication | 2 | H |  | FL, SP |  |
| CA 152 | Principles of Quantity Food Preparation | 3 | T |  | FL, SP | Co-requisite CA 112 |
|  | Total Semester Hours | 13 |  |  |  |  |

|  |
| --- |
| **Second Semester** |
| Course | Title | Credit Hours | Mode of Delivery | Prerequisites | Terms offered | Notes |
| CA 107 | Remarkable Dining Service | 3 | T |  | FL, SP |  |
| CA 115 | Purchasing | 3 | T |  | FL, SP |  |
| CA 116 | Introduction to Baking and Pastry | 3 | T |  | FL, SP | Co-requisite CA 156 |
| CA 156 | Baking and Pastry II | 3 | T |  | FL, SP | Co-requisite CA 116 |
|  | Total Semester Hours | 12 |  |  |  |  |

**Graduation Requirements**

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.

2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which 15 credit hours applicable to the degree are earned at JJC. Proficiency test, CLEP and Advanced Placement does not meet this requirement.

3. Earn a cumulative grade-point-average of at least 2.0.

4. Discharge all financial obligations to the College; have no restrictions.

5. File an application for graduation. (An application should be filed at the time of registration for the student’s anticipated last semester.)

6. Have all official transcripts from other colleges/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

|  |  |  |
| --- | --- | --- |
| For more information: | **Department Chairperson** | **Program Advisors** |
| Name: Michael McGreal | Name: Kyle Richardson |
| E-mail: mmcgreal@jjc.edu | E-mail: krichard@jjc.edu |
| Phone: 815-280-1239 | Phone: 815-280-1240 |
|  |  | Name: Mark Muszynski |
|  |  | E-mail: mmuszyns@jjc.edu |
|  |  | Phone: 815-280-1237 |
|  |  | Name: Paul Bringas |
|  |  | E-mail: pbringas@jjc.edu |
|  |  | Phone: 815-280-1241 |
|  |  | Name: Francisco Javier Reyes |
|  |  | E-mail: frreyes@jjc.edu |
|  |  | Phone: 815-280-1248 |