Date: 9/23/2020	*The following schedule is based on part-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.*
Program Prerequisites	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096

First Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
LTA 101	Introduction to Library Services	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096	Fall	
LTA 102	Basic Information Tools	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096	F/W/S	Alternated on demand
	Total Semester Hours	6				

T= Traditional   H = Hybrid   W = Web

Second Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
LTA 103	Library Materials	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096	F/W/S	Alternated on demand
LTA 201	Cataloging and Classification	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096	F/W/S	Alternated on demand
	Total Semester Hours	6				

Third Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
LTA 202	Readers Advisory and Library Programs for Adults	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096	F/W/S	Alternated on demand
LTA 204	Libraries and Technology	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096	F/W/S	Alternated on demand
	Total Semester Hours	6				

Fourth Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
LTA 205	Information and Internet Literacy	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	Alternated on demand
LTA 206	Children's Library Services	3	H	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	Alternated on demand
	Total Semester Hours	6				

Fifth Semester						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
LTA 208	Library Practicum	2	T	LTA 101, 102, 103, 201, 202,204, 205, 206 with minimum grade of C	F/W/S	Offered as an Independent Study on demand
	Total Semester Hours	2				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:
1. Satisfy all admissions requirements.
2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which 15 credit hours applicable to the degree are earned at JJC. Proficiency test, CLEP, and Advanced Placement does not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the College and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

To be awarded a Certificate of Achievement or Certificate of Completion at JJC, each student must meet the following requirements:
1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen certificate. Complete a minimum of 4-29 credit hours (Certificate of Completion) or 30-50 credit hours (Certificate of Achievement). If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 25% of the total required credit hours applicable to the certificate at JJC. Proficiency test, CLEP, and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0 in the area of concentration.
4. Discharge all financial obligations to the college and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	Department Chairperson	Program Coordinator	Program Advisor
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