



2020-2021 Completion Guide
Hospitality Management AAS (CA 400)
ICCB Approved Total Program Hours: 64

Date: *The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.*

Program Prerequisites

T = Traditional H = Hybrid W = Web

First Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
Hosp 110	Customer Service for Hospitality	3	T,W	None	FL/SP	
Hosp 120	Exploring the Hospitality Industry	3	W	None	FL/SP	
Hosp. Elective	Select One Course from the List of Hospitality Electives	3-4	Varies	Varies	Varies	
Eng 101/Eng 130	Rhetoric/Technical Writing and Communication	3	T, W, H	Appropriate COMPASS placement score; or a minimum grade "C" in one of the following: Eng 021 and Eng 099, or the EAP course sequence Eng 079 and Eng 089 or Eng 096	FL/SP/SU	
Gen. Ed.	Select One Course from the Group II: Social Sciences	3	T, W, H	None	FL/SP/SU	
	Total Semester Hours	15-16				

Second Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
Hosp 150	Beverage Management	3	T	None	SP	
Hosp 160	Hospitality Law	3	T,W	None	FL/SP	
Hosp. Elective	Select One Course from the List of Hospitality Electives	3-4	Varies	Varies	Varies	
Mgmt 101	Principles of Management	3	T, W, H	None	FL/SP/SU	
Gen. Ed.	Select One Course from Group IV: Math/Science	3				
	Total Semester Hours	15-16				

Third Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
CA 106	Applied Food Service Sanitation	2	H	COMPASS placement into ENG 021 and ENG 099; or the EAP course sequence ENG 078 and ENG 088; or ENG 096; or minimum	FL/SP	CA 106 can be replaced with Food 440 (or proof of a valid

				grade "C" in one of the following: ENG 020 and ENG 098; or the EAP course sequence ENG 077 and ENG 087.		sanitation license)
Hosp 233	Management Accounting for the Hospitality Industry	3	T, W	None	FL/SP/SU	
Hosp. Elective	Select One Course from the List of Hospitality Electives	3-4	Varies	Varies	Varies	
Hosp. Elective	Select One Course from the List of Hospitality Electives	3-4	Varies	Varies	Varies	
Hosp 252	Organizational Behavior in the Hospitality Industry	3	T,W	None	FL	
Gen. Ed.	Select One Course from the General Education List Categories 1-5	3	T, W, H	None	FL/SP/SU	
	Total Semester Hours	17-19				

Fourth Semester						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
Hosp 236	Cost Control for the Hospitality Industry	3	T	Hosp 233	SP	
Hosp. Elective	Select One Course from the List of Hospitality Electives	3-4	Varies	Varies	Varies	
Hosp. Elective	Select One Course from the List of Hospitality Electives	3-4	T, W, H	None	FL/SP/SU	
BUS 111	Principles of Business Communications	3	T, W	Eng. 101 Recommended	FL/SP	
Gen. Ed.	Select One Course from the General Education List Categories 1-5	3	Varies	Varies	FL/SP/SU	
	Total Semester Hours	15-17				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admissions requirements.
2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which 15 credit hours applicable to the degree are earned at JJC. Proficiency test, CLEP, and Advanced Placement does not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the College and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation

Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

To be awarded a Certificate of Achievement or Certificate of Completion at JJC, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen certificate. Complete a minimum of 4-29 credit hours (Certificate of Completion) or 30-50 credit hours (Certificate of Achievement). If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 25% of the total required credit hours applicable to the certificate at JJC. Proficiency test, CLEP, and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0 in the area of concentration.
4. Discharge all financial obligations to the college and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	Department Chairperson	Program Coordinator	Contact Dept. Secretary for appointment:
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