2020-2021 Completion Guide



DATE

Meeting and Special Event Planning CAC (CA 431)

ICCB Approved Total Program Hours: 37

11/28/2016

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Courses that are approved for the AA/AS degrees are **bolded**.

First Semester	•					
		Credit	Mode of		Term(s)	
Course	Title	Hours	Delivery	Pre Requisites	Offered	Notes
	Management Accounting for the					
Hosp 233	Hospitality Industry	3	T,W	None	FL/SP/SU	
Hosp 240	Cater/Special Events Operations	3	т	None	FL	
	Sales and Convention					
Hosp 246	Management	3	Т	None	FL	
	Organizational Behavior in the					
Hosp 252	Hospitality Industry	3	Т	None	FL	
						Students MUST be 21 Years
						Old to register for this
Hosp 271 OR	Understanding Wines	3	Т	None	FL/SP	course
Hort 280	Floral Design	4	Т	None	FL	
	Total Semester Hours:	15-16				

Second Seme	estor					
Secona Seme	ester	Credit	Mode of		Term(s)	
Course	Title	Hours	Delivery	Pre Requisites	Offered	Notes
Hosp 110	Customer Service for Hospitality	3	T	None	FL/SP FL/SP	
Hosp 148 Hosp 160	Introduction to Event Planning Hospitality Law	3	T	None None	FL/SP	
позр 100	Cost Control for the Hospitality	3		None	FL/3F	
Hosp 236	Industry	3	Т	None	SP	
Hosp 250	Mgmt of Human Resources for the Hospitality Industry	3	Т	None	SP	
CA 106	Applied Food Service Sanitation	2	Q	COMPASS placement into ENG 021 and ENG 099; or the EAP course sequence ENG 078 and ENG 088; or ENG 096; or minimum grade "C" in one of the following: ENG 020 and ENG 098; or the EAP course sequence ENG 077 and ENG 087.	FL/SP	
	Total Semester Hours:	17	-		, _,	

Summer Session							
		Credit	Mode of		Term(s)		
Course	Title	Hours	Delivery	Pre Requisites	Offered	Notes	
	Basic Commercial Kitchen		_				
CA 111	Operations	3	'	None	SU		
	Total Semester Hours:	5					

- 1. Satisfy all admission requirements.
- 2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 15 credit hours applicable to the degree at JJC. Proficiency test, CLEP and Advanced Placement does not meet this requirement.
- 3. Earn a cumulative grade-point-average of at least 2.0.
- 4. Discharge all financial obligations to the College; have no restrictions.
- 5. File an application for graduation. (An application should be filed at the time of registration for the student's anticipated last semester.)
- 6. Have all official transcripts from other colleges/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more

information Counseling & Advising
Main Campus room A-1155
815-280-2673

Department Chairperson

William O'Connor 815-2404