



JOLIET JUNIOR COLLEGE

1901

Drug-Free Schools and Communities Act (DFSCA)
and Drug-Free Schools and Campuses Regulations

Joliet Junior College
Biennial Review
Academic Years
2016/2017 & 2017/2018
COMPLETED Spring 2019

I have read and approved the Biennial Review.

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INTRODUCTION

The 2019 Joliet Junior College (JJC) Biennial Review qualifies fulfillment of the Drug-Free Schools and Campus Regulations that requires institutions of Higher Education to conduct a biennial review of their Alcohol and Other Drug programs and policies (EDGAR Part 86). Institutions of Higher Education (IHE) receiving federal funds or financial assistance are required to maintain programs which prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. If audited, failure to comply with the Alcohol and Other Drug (AOD) Abuse Prevention Regulations may cause an institution to forfeit eligibility for federal funding. To comply with this regulation, Institutions of Higher Education such as JJC are required to conduct biennial reviews of their Alcohol and Other Drug (AOD) program to determine effectiveness and the consistency of enforcement of sanctions, along with the number of alcohol and drug related violations that were reported to campus officials and the types of sanctions issued for said violations. An institution's AOD program must include an annual notification to students and employees on the availability of the AOD Policy; the policy must address the standards of conduct, description of sanctions for violating federal, state and local laws or college policy, health risks associated with use and/or abuse, prevention programs offered, as well as information about various treatment options.

CAMPUS OVERVIEW

Joliet Junior College, the nation's first public community college, offers pre-baccalaureate programs for students planning to transfer to a four-year university, occupational education leading directly to employment, adult education, literacy programs, workforce development services, and student support services. JJC has three campuses and three extension centers to serve residents throughout District 525: Main Campus, City Center Campus, Romeoville Campus, Morris Education Center, Frankfort Education Center, and Weitendorf Education Center. JJC serves more than 35,000 students in credit and noncredit courses. JJC spring 2018 enrollment in credit courses included 4,252 part-time and 10,660 full-time students. In fall 2017, the College employment was composed 216 full-time faculty, 466 part-time faculty, 2017 full-time administrators and staff, and 278 part-time administrators and staff (Joliet Junior College, 2018)

BIENNIAL REVIEW PROCESS AT JOLIET JUNIOR COLLEGE

This Biennial Review report provides information on JJC employee efforts to provide adequate AOD education, resources, and programs to the JJC community for academic years 2016-2017 and 2017-2018. These efforts are designed to create a safe and healthy learning environment free from alcohol and other drug use and abuse. In addition, working to develop and disseminate information to the campus community about the health risks associated with use and abuse in order to make available intervention strategies/services. During the biennial review process, several departments provided information and supporting documents that allow for a full review

of AOD efforts on campus. The information is reviewed and compiled in conjunction with the Office of Student Rights and Responsibilities (OSRR), Joliet Junior College Police Department (JJCPD) and the Office of Student Activities and Wellness (OSA).

To access any Biennial Review from the past ten years, individuals can request a copy from the Coordinator of Student Activities and Wellness, Amy Sims at asims@jjc.edu. Current reports can be found by visiting the Student Wellness webpage at <https://www.jjc.edu/campus-life/student-wellness>.

The following departments provided support for this review:

- Office of Student Rights and Responsibilities
- Police Department
- Office of Student Activities and Wellness
- Counseling
- Athletics
- Academic Departments

The following documents were reviewed as a part of this process:

- Code of Conduct
- Athletic Code of Conduct Contract
- Centennial Commons Student Housing Contract
- Clery Annual Security Report
- Drug-Free Workplace Policy

ANNUAL POLICY NOTIFICATION PROCESS

As a requirement of these regulations, JJC is to disseminate the AOD information below to all students and employees on an annual basis. This process is formally conducted by distributing information concerning alcohol and other drug policies via email from the OSRR and the Office of Human Resources (HR). This information is also posted on the OSRR website and found in the student handbook.

Annual notifications include:

- Annual Drug and Alcohol Notification
- Safe and Drug Free Schools and Campus Act
- Title IX Protections from Sexual Harassment, Sexual Assault, Dating and Domestic Violence, and Stalking
- Clery Report Posting Notice

As part of this review, the policy notifications were reviewed and meet the required criteria as defined in the Act. Questions concerning this policy and/or alcohol and other drug programs, interventions, and policies may be directed to Dr. Yolanda Farmer, yfarmer@jjc.edu and 815-280-6690.

POLICIES

Enforcement of State Law

As an academic community, JJC employees are committed to providing an environment in which learning and scholarship can flourish. The possession or use of illegal drugs, or the abuse of those which may otherwise be legally possessed, seriously affects the College environment, as well as the individual potential of our students and employees. The College enforces state laws and related JJC policies, including those prohibiting the following activities on campus:

- Providing alcoholic beverages to individuals under 21, possession, or consumption of alcoholic beverages by individuals under 21.
- Distribution, possession, or use of illegal drugs or controlled substances.
- Possession of firearms or other dangerous weapons.

Code of Conduct

The abuse of alcohol and other drugs by students, regardless of age and of location (on-campus or off-campus), is prohibited by the Student Code of Conduct. The College can, and will, impose disciplinary sanctions for violations. Students are also subject to city ordinances, state, and federal laws. A separate policy addresses violations by JJC employees. These sanctions are included in the annual policy notifications, as well as in the student and employee handbooks.

Voluntary Assistance

JJC strongly encourages students and employees to voluntarily obtain assistance for dependency or abuse problems before such behavior results in an arrest and/or disciplinary referral, which might result in their separation from the institution. The use of, or addiction to, alcohol, marijuana, or controlled substances is not considered an excuse for violations of the Student Code of Conduct or employees expectations, and will not be a mitigating factor in the application of appropriate disciplinary sanctions for such violations.

Support Services for Students and Employees

Help is available both on-campus and within the community for students and employees members who are dependent on, or who abuse the use of alcohol or other drugs. JJC Counseling and Advising (815-280-2673), JJC Employee Assistance Program (888-456-1324), and other professional agencies will maintain the confidentiality of persons seeking help for personal dependency and will not report them to institutional or state authorities. The OSRR staff provides educational and awareness programming, information, and assistance. A complete listing of resources are included in the annual policy notifications, as well as in the student and employee handbooks.

STUDENT SUPPORT SERVICES AND SUBSTANCE-FREE OPTIONS FOR STUDENTS

At JJC, there are a number of offices that provide students with direct support, counseling, academic advising, and educational prevention programming around the topic of alcohol and other drugs. These offices include the OSRR, Counseling, and the Office of Student Activities and Holistic Wellness. The collaborative efforts allow for multiple points of contact to provide education, resources, and support for students through academics, support services, and campus activities. In addition, there are a number of other offices and student groups on campus that provide a wide variety of other activities free of alcohol and other drugs.

There has been a number of different programs, as outlined in the following sections, which have taken place throughout the years in this review to educate our students and employees about the risks of alcohol and other drugs. JJC works to meet standards for environmental and individual strategies.

Office of Student Rights and Responsibilities

The Office of Student Rights and Responsibilities offers a variety of Life Skills sessions to assist students with issues that have a direct impact on their academic careers. The sessions are conducted by employees from the following departments: OSRR, Counseling, Career Services, JJC Police Department, and Student Activities and Wellness. Session topics include Academic Integrity, Healthy Relationships, Communication 101, Consent, Ethical Decision Making, Appropriate Behaviors on Campus, Self-Discovery: Utilizing Career Services, Stress Management 101, Rape Aggression Defense (RAD). The OSRR also uses 3rd Millennium Classroom, Addictions, Marijuana 101, and Grieving, on-line education program as sanctions for code violations.

Counseling

The Counseling Department is available to assist students who may want to discuss personal issues in a confidential setting. Counselors can address concerns of stress, anxiety, depression, family issues, substance abuse, or other personal problems, and provide appropriate community referrals and resources. They also provide an online confidential mental health screening and educational programs on a variety of topics. Students experiencing a crisis situation should inform the Counseling staff at the check-in desk and they will be seen immediately by a counselor. Students can also contact Crisis Line of Will County at (815) 722-3344 for 24-hour support.

Office of Student Activities and Wellness

The OSA staff has worked to further develop its bystander intervention programming efforts. The Bystander Intervention Program, StepUp!, developed at the University of Arizona, was implemented at JJC during the 2013-2014 academic year. The purpose of this program is to teach individuals about the determinants of prosocial behavior and makes them more aware of why they sometimes do not help. As a result, individuals are more likely to help in the future (The University of Arizona C.A.T.S Life Skills Program, 2008). This program is offered 4-6 times during the academic year and is incorporated into the Student Activities Leadership series. Other wellness related events, which provide AOD prevention efforts included Arrive Alive Tour, Wellness Week, and classroom presentations. During the 2016-2017 academic year the OSA event attendance reporting changed, no data can be reported. During the 2017-2018 academic year 547 students attended educational wellness related programs.

Additionally, there are many other wellness activities that educate students about alcohol and other drugs, directly or indirectly, or teach students about ways to relieve stress. Some of these programs include: stress relief, community service, wellness fair, sexual responsibility, domestic violence, sexual assault, and nutrition.

There are approximately 40 student clubs and organizations at JJC that offer educational programs, social events, community service and travel opportunities. All clubs and organizations on campus are required to host an all campus event, all of which are alcohol and drug free opportunities for students.

Employees

JJC has actively pursued options for employee trainings during 2017-2018 academic year. The college has adopted Safe Colleges Training online for annual employee training requirements. The training program does include a module for Reasonable Suspicion for Drug and Alcohol Use in the Workplace. The program also offers a module for Student Drug and Alcohol Abuse, which provides support for educators to assist substance abuse prevention efforts.

Curriculum

JJC offers College Success (COUN 101 - 2 credit hours) and College Preparation and Study Skills (COUN 085 - 2 credit hours) to provide strategies for students to succeed, academically, personally and professionally. The course curriculum includes a chapter about student wellness, which contains an alcohol and other drug component.

NORMATIVE ENVIRONMENT

Administration

The JJC administration is very supportive of creating an educational and work environment that promotes health and safety for all employees, students, and visiting community members. OSA staff works to promote a positive social norm and pro-health message in an effort to reduce high-risk behavior, which can affect a student's academic success or affect an employee's work environment.

JJC's Drug-Free Schools and Communities Act Policy (3.14.00) was adopted in 1990, and amended in 2001, and 2018. This Policy addresses the standards of conduct expected by all employees, students, and community members, prohibited conduct, and disciplinary sanctions. All Board of Trustees policies can be found at <https://www.jjc.edu/about-jjc/college-leadership/board-trustees>.

The college also became a smoke-free campus on July 1, 2015, following the signing of the Illinois Smoke Free Campus Act in 2014. The JJC Board Policy (11.07) was approved by the JJC Board of Trustees. This smoking prohibition includes carrying, smoking, burning, inhaling or exhaling any kind of a lighted pipe, cigar, cigarette, hookah, weed, herbs, or other lighted smoking equipment. Also prohibited are e-cigarettes or vapor cigarettes. Violations may be enforced by issuance of citations carrying up to a \$250 fine, use of the employee disciplinary process or through the Student Code of Conduct. This includes all six campuses and extension centers. The college also provided resources for assistance to quit smoking for employees and students. More information about the college's efforts on this policy can be found at <http://www.jjc.edu/campus-police/Pages/smoke-free-campus.aspx>.

Office of Student Rights and Responsibilities

The Office of Student Rights and Responsibilities is responsible for JJC's Student Code of Conduct, Academic Honor Code, and Behavior Intervention Team. These efforts support a normative environment free of alcohol and other drugs, provide personal support, and disciplinary sanctions if necessary. The OSSR staff provides a number of opportunities for employees and students to learn about JJC student policies including trainings, classroom presentations, webpages, and written materials. Faculty and employees are encouraged to review all materials on the OSRR website.

Residential

During the 2016-2017 academic year, students who resided in Centennial Commons, apartment buildings neighboring campus, must have reviewed the Student Code of Conduct, Academic Honor Code, and Resident Contract of Behavioral Expectations. The OSRR held students living in residence life to a high standards. Any

student(s) in violation of these agreements, including our alcohol and other drug policies, will experience serious consequences as outlined in the College's Code of Student Conduct Handbook. JJC did not own the apartment complex. The College did have an invested interest in the well-being of its students who resided on the property. During the 2017-2018 academic year the JJC Foundation released ownership for the property and no longer partners with the management company.

Athletics

The Student Athletics Contract was reviewed by the Athletic Department and the OSRR. It was determined that all student athletes are required to meet the standards of the Student Code of Conduct. The Student Athletics Contract is no longer being used, as of the 2017-2018 academic year. The Student Code of Conduct is reviewed with all student athletes during an Athletics Orientation. One of the recommendations (detailed in a later section) involves including AOD information as part of the New Student Orientation Program for Athletes.

Culinary Arts and Hospitality Management

The use of alcohol on campus is restricted to the Culinary Arts and Hospitality Management programs. Through our Hospitality Arts program, a wine class is offered. All students must show proof of ID and be of legal drinking age. In addition, the instructor does all of the serving. There are also large community events that are hosted by these departments, and JJC carries a liquor license for these events.

Marketing and Promotion of Alcohol

There is no alcohol advertising on campus. The advertising for the purpose of sales or for services is prohibited. More information can be found in the Free Speech and Expression Board Procedure 3.11.00.01.

POLICY, ENFORCEMENT, AND COMPLIANCE

All students at JJC are expected to demonstrate qualities of integrity, fair-mindedness, honesty, civility, tolerance, and respect. These values are important to the learning environment and are expected to be exhibited in the conduct of the entire college community, both in and out of the classroom setting.

Listed below are violations and sanctions recorded by the OSRR and crime statistics from the JJC Police Department. All data indicated below is managed by the identified office.

Office of Student Rights and Responsibilities

The JJC Student Code of Conduct was reviewed during the 2017-2018 academic year, this effort was led by the OSRR staff with the support of a diverse employee committee. Changes were made based on current student trends, new policies at JJC, state and federal laws, and best practices within higher education. The review process was completed in Fall of 2018 and is awaiting administrative approval.

Both policies and sanctions are identified and explained in the Code of Conduct. This information can be found in the following locations: the JJC Student Handbook, JJC Website, and in the OSRR. In addition, the OSRR staff conducts Code of Conduct presentations in College Success courses (COUN 101), upon request from the instructor. These sanctions are listed in the annual policy notifications, as well as in the student and employee handbooks.

The OSRR staff is responsible for internal case management and the Behavioral Intervention Team (BIT). The OSRR refers, manages students' cases, provides outside agency referrals to supportive services, and tracks student progress. The OSRR staff, in conjunction with the Dean of Students, is responsible for following-up on the best course of action for student success. This may include educational programs for alcohol and drug abuse/addiction services. When necessary, BIT will review cases for students needing special assistance with personal concerns, mental health, educational challenges, and social challenges that may affect student success. More information about OSRR can be found at <https://www.jjc.edu/behavioral-intervention-team>.

JJC Dean of Students Office (Office of Student Rights and Responsibilities) (Recorded by Academic Year)

All Campuses, Education Center and Centennial Commons	2016-2017	2017-2018
Drug Abuse Violations	23	8
Alcohol Violations	6	5

JJC Dean of Students Office (Office of Student Rights and Responsibilities) Sanctions (Recorded by Academic Year)

All Campuses, Education Center and Centennial Commons	2016-2017	2017-2018
Sanctions for Addictions Life Skills Classes	0	0
Sanctions for 3 rd Millennium Classroom Marijuana 101 (online program)	11	5
Sanctions for 3 rd Millennium Classroom Alcohol 101 (online program)	4	1
Completed Sanctions for 3 rd Millennium Classroom Marijuana 101 (online program)	6	3
Completed Sanctions for 3 rd Millennium Classroom Alcohol 101 (online program)	4	0

JJC Dean of Students Office (Office of Student Rights and Responsibilities) Case Load (Recorded by Academic Year)

All Campus, Education Center and Centennial Commons	2016-2017	2017-2018
Number of cases supported by the Dean of Students Office (OSRR) Staff	104	86

Joliet Junior College Police Department

The JJC Police Department works to maintain the safety and security of all faculty, staff, and students on campus. This includes enforcing all federal and state laws and the Student Code of Conduct. More information about JJC Police Department, reported data, legal ramifications, and substance abuse education services can be found at <https://www.jjc.edu/about-jjc/police-and-safety>.

JJC Campus Police Crime Reported Incidents (Recorded Annually)

2016	Main Campus	City Center	Romeoville	Morris	Weitendorf	Frankfort	Centennial
Liquor Law Violations	1	1	0	0	0	0	0
Drug Abuse Violations	2	0	0	0	0	0	0
Arrests							
Liquor Law	1	0	0	0	0	0	0
Drug Abuse	2	0	0	0	0	0	0

JJC Campus Police Crime Reported Incidents (Recorded Annually)

2017	Main Campus	City Center	Romeoville	Morris	Weitendorf	Frankfort	Centennial
Liquor Law Violations	1	0	0	0	0	0	0
Drug Abuse Violations	7	1	0	0	0	0	2
Arrests							
Liquor Law	1	0	0	0	0	0	0
Drug Abuse	7	0	0	0	0	0	6

Centennial Commons

During the 2016-2017 academic year the Centennial Commons apartment complex adjacent to JJC used the following policy, providing a zero tolerance in its living community. In order to reside at Centennial Commons, students must pass a criminal background check, have at least a 2.0 G.P.A. (4.0 scale) from a previous academic institution, and maintain a minimum semester G.P.A. of 1.75. The following items were obtained from the Centennial Commons Community Policies:

PREAMBLE TO THE COMMUNITY POLICIES- The philosophy and management of Centennial Commons incorporates an educationally developmental approach to the enforcement of this Lease and these Community Policies. You agree to act in good faith in the interest of citizenship and civility as collective members of the Centennial Commons Community.

In the event that an individual's, or his or her guest's, behavior constitutes a violation of any part of the Lease, Lease Addendum or Community Policies, we reserve the right to impose **Educational Sanctions** as an alternative remedy in an effort to avoid legal action. These sanctions might include, but are not limited to, such things as *community service*, required *program attendance*, and/or *restitution* through other forms of work or service. However, our choice to impose alternative sanctions does not waive our right to pursue other legal remedies at any time as allowed by the lease.

ALCOHOL- Consumption of Alcohol is not allowed in accordance with State Law. Individuals under the age of 21 are not permitted to possess or consume alcohol. Alcohol is not permitted in apartments, public areas (e.g., lobbies, lounges,

study areas, great room, pool area, billiard room, fitness room, etc.) at any time. Devices designed for rapid consumption of alcohol (e.g., beer bongs or funnels) are prohibited and subject to confiscation. Kegs and other common source containers are prohibited. All provisions of State Law regarding the use and consumption of alcohol are in effect at all times.

DRUGS AND ILLEGAL CONTROLLED SUBSTANCES- State Law prohibits involvement in the use, possession, distribution, or sale of illegal drugs and/or drug paraphernalia. **Judicial and/or criminal action will result from non-compliance with this law and will affect your status as both a resident and a resident of Centennial Commons.** Centennial Commons has a zero tolerance policy for illegal drugs and it will result in immediate eviction.

ASSESSMENT

Core Survey

In an effort to further develop an understanding and to assess college students' attitudes, perceptions, and opinions about alcohol and drug use at JJC the College administered the Core Alcohol and Drug Survey to enrolled students in Spring 2018. The survey was financially supported by a grant provided by the Illinois Higher Education Center for Alcohol, Other Drug, and Violence Prevention.

An email was developed by the OSA staff and sent to all enrolled students by the Dean of Students requesting students to complete the survey. There were 217 surveys completed by students. A few key findings from the survey, based on Social Norming Theory, are listed below:

- 75.6% of students believe the average student on campus uses Alcohol once a week or more often, but in fact, only 30.0% actual students report usage at that rate.
- 70.5% of students believe the average student on campus uses Marijuana once a week or more often, but in fact, only 10.1% actual students report usage at that rate.
- 72.4% of students believe the average student on campus uses Tobacco once a week or more often, but in fact, only 12.9% actual students report usage at that rate.
- 22.6% of students believe the average student on campus uses Prescription Pain Medication once a week or more often, but in fact, only 1.8% actual students report usage at that rate.
- 29.0% of students believe the average student on campus uses Prescription Stimulants once a week or more often, but in fact, only 1.4% actual students report usage at that rate.

Prevention Consultation Site Visit

The Illinois Higher Education Center for Alcohol, Other Drug, and Violence Prevention (IHEC) provided a Prevention Consultation Site Visit. The site visit took place on Tuesday, May 8, 2018. The purpose of the visit was for the IHEC staff to provide a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis to assist JJC efforts and further develop alcohol and drug prevention programming. The

IHEC staff met with members of the following departments: Office of Student Rights and Responsibilities, Athletics, Joliet Junior College Police Department, Counseling, Student Activities and Wellness, Human Resources, and faculty.

The report states JJC is very similar to other community colleges and faces the same challenges in maintaining compliance with the Drug Free Schools and Colleges Act (DFSCA). These key challenges include: 1) difficulty for administrators to take an active role in AOD issues due to other priorities, 2) all students commute to the college decreasing the number of AOD incidences on campus, which leads to AOD concerns not seen as a priority, 3) there are limited counselors on-campus who support both academic and personal concerns, and 4) since JJC does not have residential housing many interventions do not take place until the student self-discloses or an employee intervenes.

The report did provide areas for improvement, and some have already been implemented. The suggestions for improvement included 1) administering population based surveys, 2) seek greater faculty involvement, 3) incorporate AOD prevention efforts that include alcohol expectancy theories, social norming, and motivational enhancement, and beliefs screening and assessment, and 4) additional training for JJC employees who support AOD policy and programming development. The following efforts have been implemented or continue to be developed the CORE survey was administered in Spring 2018, involvement of faculty who teach Counseling classes, the development of a social marketing campaign, and continuing education through webinars and conferences for employees who support AOD efforts.

IMPROVEMENTS

During the past two academic years several improvements have been made to improve alcohol and other drug prevention education and support services for students. While some improvements were stated above, the full list is compiled below.

Well Student Design Team

JJC webpage and portal have been revised to better serve our students. On the front page of the MyJJC Portal a new link for Student Wellness has been added. The content for this page was supported and developed by the Well Student Design Team. Content on alcohol, other drugs, tobacco, and community resources is included on this page.

Assessment

During the spring of 2018 new assessments were administered. The IHEC site visit was used to identify college efforts pertaining to AOD efforts and the Core Survey was administered to identify trends in AOD usage. The data collected is used to identify areas of concern among our student population and develop social marketing materials.

On-line trainings for students and employees

JJC is working to ensure that employees have ample opportunity to receive training and meet requirements for mandated trainings. Online training opportunities are provided for all employees. Students are required to complete the Not Any More online training, which includes bystander intervention strategies. The training programs include a module for Reasonable Suspicion for Drug and Alcohol Use in the Workplace. The program also offers a module for Student Drug and Alcohol Abuse, which provides support for educators to assist substance abuse prevention efforts.

Community Resources Manual

A full review of the Community Resources Manual, used by JJC employees in Student Development departments, was fully reviewed and revised to serve as a resource refers for community services. The college does not endorse any specific community services and does post this resource publically. Referrals will be provided based on a student's needs by the Office of Student Rights and Responsibilities.

Further Development of the Bystander Intervention Program

Bystander Intervention training is offered as an in person training and is a required training for all students as part of the Not Any More online training.

Social Norms Marketing

A social norms marketing campaign, focused on alcohols use, was implemented during the 2017-2018 academic year. The strategy was used to correct misperceptions of college alcohol use at JJC and encourage student to seek support from professionals on campus.

GOALS

Future goals pertaining to AOD efforts at JJC include the following:

- Implementation for evidence based online tools to ensure that all students at the community college have access to AOD information.
- Include AOD information as part of the New Student Orientation Program for Athletes.
- Seek additional training opportunities for employees to develop AOD policies and programs.
- Reorganization of mental health professionals and services on-campus to better serve students.

CONCLUSION

The Student Development Division will continue to provide services and programs which support the academic mission of the institution and student success. Collectively, our goal is to provide students with the education and resources needed to make healthy and informed decisions regarding one's own personal health and wellness.

During the biennial review process several departments provided information and supporting documents that allow for a full review of AOD efforts on campus. The information is reviewed and compiled in conjunction with the Office of Student Rights and Responsibilities, Joliet Junior College Police Department, and the Office of Student Activities and Wellness. The review focused on alcohol and drug policy, related programs, services, and enforcement practices for academic years 2016-2017 and 2017-2018. All components work together to ensure that JJC students and employees are provided information and resources that promote a safe and healthy environment that attempts to mitigate risk as it pertains to alcohol and other drug use.

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Joliet Junior College
Drug-Free Schools and Campuses Regulations [EDGAR Part 86]
Alcohol and Other Drug Prevention Certification

Joliet Junior College adopted and implemented an alcohol and other drug prevention program for its students and employees that, at a minimum, includes a Drug-Free Work Place Policy, Code of Conduct, campus and community resources, and prevention programs.

1. The annual distribution to each employee, and to each student who is taking one or more classes of any kind of academic credit except for continuing education units, regardless of the length of the student's program of study, of:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities
- A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol
- A description of any drug or alcohol counseling, treatment or rehabilitation or re-entry programs that are available to employees or students
- A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with State and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

2. A biennial review by the institution of its alcohol and other drug prevention comprehensive program to:

- Determine its effectiveness and implement changes to its comprehensive alcohol and other drug prevention program and policies, if they are needed.
- Ensure that its disciplinary sanctions are consistently enforced.