

**APPENDIX D: SUMMER TEACHING ASSIGNMENT JOLIET JUNIOR
COLLEGE APPLICATION FOR ADJUNCT TEACHING ASSIGNMENT**

Summer 20 _____

Name _____

Address _____

City _____ State ____ Zip _____

Phone (home) _____

Phone (cell) _____

Phone (work) _____

E-mail (JJC/Alternate) _____

Seniority Level
(based on semesters you
have been teaching at JJC)

Level 4 (22 or more)

Level 3 (13-21)

Level 2 (5-12)

Level 1 (1-4)

I would like to teach _____ courses totaling at least _____ contact hours.

I will be available and prefer an assignment during:

M T W R F SA

Morning _____

Afternoon _____

Evng (after 4pm) _____

Preferred Modality
rank in order of preference

Face-to-Face

Online

Hybrid

Sum I: 1st 6-wks

Sum II: 2nd 6-wks

Sum III: 8-wks

Sum IV: 12-wks

Sum V: 4-wks

I would prefer (if choosing more than one, rank in order of preference)

Main Campus

Romeoville Campus

Frankfort Education Center

Morris Education Center

City Center Campus

Weitendorf Agricultural Education Center

Braidwood (Reed-Custer HS)

Other _____

I am qualified and would be willing to teach the following courses (in order of preference)

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

Please submit this form to your Department Chair or Manager, cc your Department Secretary.

For Summer assignments: on or before **February 1st** in the previous Spring semester.

Other comments (including requests for other sessions not listed above):