

APPENDIX C: FALL/SPRING TEACHING ASSIGNMENT JOLIET JUNIOR COLLEGE APPLICATION FOR ADJUNCT TEACHING ASSIGNMENT

Fall 20_____

Spring 20_____

Name _____

Address _____

City _____ State ____ Zip _____

Phone (home) _____

Phone (cell) _____

Phone (work) _____

E-mail (JJC/Alternate) _____

Seniority Level
(based on semesters you
have been teaching at JJC)

Level 4 (22 or more)

Level 3 (13-21)

Level 2 (5-12)

Level 1 (1-4)

I would like to teach _____ courses totaling at least _____ contact hours.

I will be available and prefer an assignment during:

morning M T W R F SA

afternoon M T W R F SA

evening (after 4:00pm) M T W R F SA

Preferred Modality
rank in order of
preference

Face-to-Face

Online

Hybrid

I would prefer (if choosing more than one, rank in order of preference)

Main Campus

Romeoville Campus

Frankfort Education Center

Morris Education Center

City Center Campus

Weitendorf Agricultural Education Center

Braidwood (Reed-Custer HS)

Other

I am qualified and would be willing to teach the following courses (in order of preference)

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

Please submit this form to your Department Chair or Manager, cc your Department Secretary.

For Spring assignments: on or before **October 1st** in the previous Fall semester.

For Fall assignments: on or before of **February 1st** in the previous Spring semester.

Other comments: