

## Appendix A Classroom Observation Form

Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Course: \_\_\_\_\_ Section: \_\_\_\_\_ # of Students Present: \_\_\_\_\_

Evaluator: \_\_\_\_\_

**Instructions:**

For each statement, rate the performance as “Agree”, “Disagree” or “Not Applicable” by placing a check in the appropriate box to the right.

**Course Content, Objectives and Structure**

Statement	Agree	Disagree	N/A
Stated the purpose of this class session.			
Made explicit the relationship between today’s and the previous sessions.			
Arranged and discussed the content in a systematic and organized fashion based on the course objectives stated in the syllabus.			
Appropriate use of curricular materials.			
Used in a variety of teaching methods.			
Integration of theory with practice.			
Encouraged critical thinking.			

Comments:

---



---



---

### **Presentation Style**

<b>Statement</b>	<b>Agree</b>	<b>Disagree</b>	<b>N/A</b>
Voice could be easily heard.			
Speech was neither too formal nor too casual.			
Speech fillers were not distracting.			
Rate of speech was neither too fast nor too slow.			
Established eye contact with group.			
Used language appropriate to group.			
Used instructional aids to facilitate important points.			
Session was interactive.			
Demonstrated enthusiasm for subject matter.			

Comments:

---

---

---

### **Instructor's Teaching Methods**

<b>Statement</b>	<b>Agree</b>	<b>Disagree</b>	<b>N/A</b>
Asked pertinent questions periodically to determine whether too much or too little information was being presented.			
Presented appropriate examples to clarify difficult ideas.			
Explicitly stated relationships among various ideas in the session.			
Maintained interest and attention of students.			
Summarized the main ideas in the session.			
Solved or otherwise dealt with any problems raised during the class.			
Restated what students were expected to gain from the session.			
Used class time appropriately.			
Responds appropriately to student's questions.			

Comments:

---

---

---

**Professionalism**

<b>Statement</b>	<b>Agree</b>	<b>Disagree</b>	<b>N/A</b>
Demonstrated command of subject matter.			
Modeled professional and ethical behavior.			
Demonstrated good rapport with students.			

Comments:

---

---

---

**CLASSROOM OBSERVATION SUMMARY**

**Strengths:**

---

---

---

---

**Opportunities for Improvement:**

---

---

---

---

Observer: \_\_\_\_\_

Date: \_\_\_\_\_

Instructor: \_\_\_\_\_

Date: \_\_\_\_\_

The signature of the instructor does not signify that the instructor agrees with the comments of the observer, only that the instructor has read this form.

**Comments of Instructor:**

---

---

---

---

\_\_\_\_\_ Copy to Faculty Member

\_\_\_\_\_ Copy to Chair