

REVISED
MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

- 1.0 Call to Order The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held at Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Vice Chair Broderick at 5:30 p.m. on Wednesday, October 20, 2021.
- 1.0.1 Roll Call Trustees Maureen Broderick (Virtual) Jim Budzinski (Virtual)
Present: Michelle Lee (Virtual) Jake Mahalik (Virtual)
 Nancy Garcia Guillen (In person)
- Student
Trustee Present: David Lozano (In-person)
- Trustees Alicia Morales
Absent: Dan O'Connell
- Welcome Vice Chair Broderick welcomed the guests to the Joliet Junior College Special Board meeting.
- Pledge Student Trustee David Lozano led the Board in the Pledge of Allegiance.
- Public Comments: Vice Chair Broderick asked if there were any requests received to speak before the Board this evening. No comments were heard.
- 1.1.1 ICCB Enrollment Report Vice Chair Broderick asked President Mitchell to introduce the individual making this business report. President Mitchell indicated that Kristin Ciesemier was with us to make the presentation this evening. Ms. Ciesemier indicated that ICCB with Northern Illinois University Center for Governmental Studies generates a study on economic impact of Illinois Community Colleges every five years. It analyzes the economic impact of community college on students through the return on investment of educational attainment via increased earnings and employment. The power point addressed the economic impacts for FY2020; 1432 jobs in district could be contributed to college operations (JJC equaled 1,100 directly; operations associated with \$128 million in economic output (JJC equaled almost \$82 million directly. She further reviewed the service to the community; the student outcomes in employment ranging from 78 to 85 percent; noted that after 10 years 90 percent of students that completed programs were in a career job; reviewed the highest career job employment rates and the lowest career job employment rates. The projected population rates for age groups were reviewed; race population percentages for college students were also reviewed; current needs for business and industry were discussed as well as the expected needs; under equity the income and educational attainment by racial and ethnic income disparities are significant; occupational employment which typically require an associate degree, show that Non-White and Latinx are underrepresented in the categories reviewed. The Coronavirus Pandemic unemployment trends and statistics show that our

district was consistent with the state. Obtaining a certificate or degree at a community college is an investment that results in an average rate of return of 26.2%. Trustee Mahalik commented that is a great investment percentage and thanked Ms. Ciesemier for the great report. Vice Chair Broderick commented that there were many traveling nurses because of the shortage at Sliver Cross Hospital that she met during her stay. She also referred many potential students to the foundation scholarship area for the scholarship assistance that is available to them. President Mitchell indicated that the full comprehensive report was provided to the Board in their packet. Vice Chair Broderick thanked Ms. Ciesemier for the excellent report.

1.1.2
Live Spanish
Interpreter

President Mitchell indicated that Trustee Garcia Guillen had requested that a live Spanish interpreter for our Board meetings be looked into by administration. Mr. Jim Serr is present this evening to discuss this information with the Board. Mr. Serr stated that the Board has a copy of the presentation in front of them from the previous research completed on this topic as background information. Mr. Serr reviewed the current services, budgeted costs and non-budgeted costs on the prior and current requests on this topic. The request to provide live audio Spanish interpretation has a cost of \$5 per minute. Based on a two-hour meeting the cost is \$300 per hour or \$600 per meeting, with an approximate annual cost of \$6600 (based on 11 board meetings). There is another option by a company named Kudo that would come at a cost of \$24,000 per year. However, this company's product could be leveraged for much more than our current Board meetings for other areas of the college. We would have another link on our web page for the community to listen to the Board meetings in Spanish. Vice Chair Broderick inquired if there is a way to track how much usage there is on our current offerings to our community as the cost of \$24,000 is quite a lot of money. Mr. Serr stated that for the past few meetings on the Spanish caption viewing of the meeting we have 10 or 11 individuals tuning in. We are not seeing a lot of users, we do understand the need to provide these types of services to our community. Trustee Budzinski inquired if we could just upgrade to the live audio Spanish translation rather than offering both services. Mr. Serr indicated that he will look into this and provide the information to President Mitchell. Trustee Garcia Guillen thanked administration for following up on this request and also for the important changes that have been made like the Microsoft teams ability to provide closed captioning in seven languages. We have also added the sign language interpreter trying to reach other members of the community that might not typically have access. In terms of the live audio Spanish interpretation, we will need to work with marketing to promote this service to our community to increase our listeners/viewers. Trustee Garcia Guillen would like to see us move forward with the live Spanish interpreter to promote our services to the community and inquired how the Kudo company works. Mr. Serr stated that Kudo would be separate from Microsoft Teams and would provide the Spanish interpretation through their technology. There would be a separate meeting link that interested community members and participants would go to so they could leverage the technology for the live Spanish translation. Kudo could also be used for other meetings and events throughout the College. Trustee Garcia Guillen commented that as a Spanish serving institution and also for the different languages spoken throughout our community, it is definitely worth looking further at the technology available. Trustee Lee stated that she agrees with Trustee Garcia Guillen and feels that we need to keep in mind the need versus the cost and also would be in favor of using this Kudo technology rather than offering both services for our community. Vice Chair Broderick thanked Mr. Serr for his report.

1.1.3
Tax
Levy

President Mitchell asked Mr. Jeff Heap to come to the podium to share the information on the Tax Levy that had already been shared with the Finance Committee. Mr. Heap gave a power point on the tax levy as follows: 2021 Tax Cap Calculation; Review of the FY 22 Budget Assumptions; 2021 Tax Levy Projections; Tax Cap Scenario; 2021 Debt

Service Levy; 2021 Projections; Costs to Individual Taxpayers; Proposed Levy based on budget plus one percent; and the timeline for the adoption of the Levy by the Board of Trustees. Vice Chair Broderick indicated that last year her tax bill increased less than \$2 and over the past ten years the JJC portion has only increased \$20. This indicates that we are carefully watching our spending of our taxpayers dollars and thanked Mr. Heap for doing a good job. As Trustees, we need to make sure that administration has a balanced budget, cuts are made as needed and that we are not overspending. Trustee Mahalik thanked Mr. Heap for the presentation and for doing such a nice job again for Joliet Junior College.

1.1.4 PDV Midwest Tax Agreement President Mitchell indicated that Mr. Heap will review the PDV Midwest Refining agreement requested. Mr. Heap indicated that Will County School District No. 92, Lockport Township High School District No. 205 and the Will County Assessor have negotiated a tax agreement with PDV Midwest Refining and are asking for the other taxing bodies approval. The agreement sets the refinery's equalized assessed value (EAV) for the 2020 through 2023 tax years. The previous tax agreement had expired with tax year 2018 and the EAV was held at \$230,000,000 for the 2019 tax year while this agreement was being negotiated. The EAV will increase by \$2,000,000 beginning in 2020 through 2023 and the change from each prior year will be 0.9%, except for 2023 which will be 0.8% Mr. Heap indicated that he will have the parties that have approved this agreement before the next meeting for President Mitchell to share with the Board. President Mitchell stated that this information was also presented to the Finance Committee. Trustee Broderick asked what brought this request forward. Mr. Heap indicated he believes it was the school districts looking for ways to stabilize their budget planning for the next few years and the expiration of the prior agreement.

1.1.5 GE Hitachi Nuclear Energy IGA Mr. Heap reported that the college has been asked to enter into an intergovernmental cooperation agreement for the sole purpose of negotiating and/or litigating the equalized assessed value (EAV) and/or a property tax agreement with GE Hitachi Nuclear Energy LLC. Coal City Community Unit School District No. 1 would act as the administrative agent. Based on information obtained while working on legislation to keep the nuclear power plants open in Illinois, information was found on the amount of potential income GE Hitachi receives from storing spent nuclear rods at this facility. This indicates the facility is possibly underassessed based on the income approach. Coal City Unit School District has commissioned an appraisal and based on public documents involving 270 of the 3,217 spent nuclear fuel assemble rods that were referenced in a lawsuit, the preliminary EAV of the facility could be as high as \$120 million. This assumes all the assembles pay a comparable storage fee which cannot be determined at this point. This cooperative is being initiated by Coal City Unit School District for the purpose of challenging the EAV of the facility and possibly negotiating a property tax agreement with GE Hitachi. Each member shall appoint a representative to the Advisory Board of the Cooperative and that representative will have a pro-rated vote equal to their taxing district's pro-rated share of the total annual property taxes paid by Dresden Nuclear Power Station. The pro rata share of the college would be 5.71%. Total costs are estimated not to exceed \$5,000 for the college. GE Hitachi has a current assessed valuation of \$3.1 million for 2021 and will pay the college an estimated \$9,000 in property taxes. The EAV for 2021 was published at the end of September at \$3.1 million, so the Cooperative is asking for support to file a protest with Grundy County on the EAV. Trustee Mahalik indicated that there are concerns on participating in the protest and stated that we may want to contribute financially, but not be listed on the suit or if we just decide to not be part of the protest. The consensus of the Board was to financially support our feeder schools, but not be listed on the suit. Vice Chair Broderick thanked Mr. Heap for all of his reports

- 1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.
- 1.3 Vice Chair Broderick thanked those in attendance at the meeting this evening, either virtually or in person.
- 1.4.1 Proclamation Native American Heritage Month President Mitchell indicated that student, Mansi Patel, will read the proclamation. The proclamation for Native American Heritage month was read virtually by Student Mansi Patel. Trustee Garcia Guillen moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the proclamation designating the month of November as Native American Heritage month in Illinois Community College District 525. The motion carried unanimously. Ayes: Garcia Guillen, Lee, Mahalik, Budzinski and Broderick. Student Trustee Lozano favored the motion.
- 1.4.2 Faculty Union Report Dr. Robert Marcink, President of the Faculty Union, indicated that he would like to welcome Vice Chair Broderick back and is happy to see her on the mend. Vice Chair Broderick indicated that she was in a coma for 10 days, but is happy to be working her way back to normalcy. Dr. Marcink commented on the dearth of teachers in Illinois and across the nation. JJC does have an AA in elementary education and would like us to consider emphasizing this going forward. Dr. Marcink commented that he agrees with Trustee Garcia Guillen regarding the Spanish language translation. It is not just the written translation, but the vocal translation as well. He agrees that we need to broadcast this service to our community so that they are aware this important option is available to them, which will most likely improve the number of individuals listening and viewing the Board meetings. We need to remember that we are a Hispanic Serving institution and our numbers are rising in serving this population. With this service we can reach parents and even grandparents of the Spanish population. Dr. Marcink indicated that the tenure process is very difficult and for those faculty members that have done it through the pandemic, it has been even more demanding. The two faculty members up for tenure on the agenda this evening, have worked incredibly hard to qualify for their tenure and he is hoping for approval for them. Dr. Marcink commented that as our current legislative bills move through congress, it is appearing that free community college will be dropped and feels it is very unfortunate for our students. Trustee Mahalik indicated that he understands that the tenure process is difficult and would like to thank the faculty and staff that support and go through the process. The college benefits from this hard work by our faculty. Vice Chair Broderick stated that the free community college tuition is ongoing in discussion format at ICCTA.
- 1.4.5 Adjunct Faculty Report President Mitchell indicated that Ms. Laurel Dieskow has no report this evening.
- 1.5.1 Regular Meeting Trustee Mahalik moved, seconded by Trustee Garcia Guillen that the minutes of the Board of Trustees meeting held on September 8, 2021 be approved as submitted. The motion carried unanimously. Ayes: Mahalik, Budzinski, Garcia Guillen, Lee and Broderick. Student Trustee Lozano favored the motion.
- 1.5.2 Special Meeting Trustee Garcia Guillen moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees special meeting held on October 7, 2021 be approved as submitted. The motion carried unanimously. Ayes: Garcia Guillen, Lee, Mahalik, Budzinski and Broderick. Student Trustee Lozano favored the motion.

- 1.6 No further communications have been received.
Communications
- 1.7 Trustee Mahalik moved, seconded by Trustee Garcia Guillen that the agenda be approved. The motion carried unanimously. Ayes: Mahalik, Budzinski, Garcia Guillen, Lee and Broderick. Student Trustee Lozano favored the motion.
Agenda
- 1.8 Trustee Garcia Guillen moved, seconded by Trustee Mahalik that the items identified as consent agenda items be approved. Trustee Lee requested that agenda item 8.5 and 8.7 be pulled from the consent agenda and referred back to the policy committee for further review. President Mitchell requested that agenda item 4.2.3 be struck from the agenda.
Consent
Agenda
- 2.1.1 President recommends acceptance of resignation of director, workforce education
 - 2.1.2 President recommends approval of appointment of executive vice president
 - 2.1.3 President recommends approval of mutual separation of vice president of finance and administrative services
 - 2.2.1 President recommends approval of tenure for two faculty members
 - 2.9.1 President requests acceptance of the classified staff report that includes new hires, replacements and separations
 - 4.1 The President recommends approval to pay the listing of bills for the period ending September 30, 2021 as presented
 - 4.2 The President recommends approval to award bids/contracts as follows under Business Services:
 - 4.2.1 Consortium: Campus Police Pursuit Vehicle
 - 4.2.2 Consortium: Cyber Security Networking Program Computers
 - 4.3 Treasurer's Report
 - 4.4 Financial Report
 - 4.5 Board of Trustees approval to Adopt the Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2021
 - 4.6 Board of Trustees approval of Cleared4 Subscription Agreement
 - 4.7 Board of Trustees approval of Agreement between JJC and Forest Preserve District of Will County
 - Approval and Third Reading of Board Policies
 - 8.4 4.27.00 Use of Cadaver Images
 - 8.6 12.02.00 Insurance
- The motion carried unanimously. Ayes: Garcia Guillen, Lee, Mahalik, Budzinski and Broderick. Student Trustee Lozano favored the motion.
- 8.5 Trustee Mahalik moved seconded by Student Trustee Lozano that the Board of Trustees of Joliet Junior College approve the policy number 12.01.00 Environmental Health and Safety. Trustee Lee requested that this policy be referred back to the policy committee for further review as it was not reviewed by the committee. The motion carried unanimously. Ayes: Mahalik, Budzinski, Garcia Guillen, Lee and Broderick. Student Trustee Lozano favored the motion.
Board Policy
12.01.00
- 8.7 Trustee Lee moved seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College approve the policy number 12.05.00 Exposure Control Plan. Trustee Lee requested that this policy be referred back to the policy committee for further review, as it was not reviewed by the committee. The motion carried unanimously. Ayes: Lee, Mahalik, Budzinski, Garcia Guillen and Broderick. Student Trustee Lozano favored the motion.
Board Policy
12.05.00

6. Trustee Lee commented that she would like agenda item 7.2 First Reading of Board Policy 12.01.00 Institutional Compliance to also go back to the Board Policy Committee for review. President Mitchell asked for clarification on the first reading of the board policies and asked if both of the first readings of the policies were to be brought back for committee review. Trustee Lee stated that it was just agenda item 7.2. Trustee Mahalik indicated that he was very grateful for all of the work that the College staff does as he feels they are doing wonderful job and are running for meetings all of the time. Thank you to the cabinet, the faculty, the staff and the students for all they do to make the College such a success. President Mitchell thanked Trustee Mahalik for the nice comments.
6. Trustee Lee commented that she would like agenda item 7.2 First Reading of Board Policy 12.01.00 Institutional Compliance to also go back to the Board Policy Committee for review. President Mitchell asked for clarification on the first reading of the board policies and asked if both of the first readings of the policies were to be brought back for committee review. Trustee Lee stated that it was just agenda item 7.2. Trustee Mahalik indicated that he was very grateful for all of the work that the College staff does as he feels they are doing wonderful job and are running for meetings all of the time. Thank you to the cabinet, the faculty, the staff and the students for all they do to make the College such a success. President Mitchell thanked Trustee Mahalik for the nice comments.
7. There were first readings on board policies in the packet.
8. There were second readings on board policies in the packet.
- 9.1 Ms. Mulvey stated that Kelly Baker, Scholarship Specialist, will be holding four virtual training sessions on applying for Scholarships on October 28 from 1-2pm and 3-4pm and November 16 1-2 and 3-4pm. We already have over 20 students signed up for the first training. Award Spring is live on the website for Spring semester and will be open until November 30th. So far, in just five days 599 students have applied for scholarships. Total Scholarships awarded during last fiscal year was \$870,000. Joan Tierney has a stack of Scholarship flyers in both English and Spanish for you to share with the community. I also can email you an electronic copy of either flyer for you to email to your friends and neighbors. Let me know if you are interested. Our Annual 5K Run/Walk was held this past Sunday with 280 participating in the event. I want to thank Dr. Judy Mitchell and Dr. Yolanda Farmer for attending the event and supporting our students. All proceeds to Foundation events go towards scholarships. We continue to receive student emergency applications. \$70,000 was awarded to help our students this past year with everything from food and transportation costs to books and tuition. The next Foundation board meeting will be our Annual meeting on Wednesday November 17 at 7:30am. Trustee Mahalik indicated that even at the ACCT conference, President Mitchell was preparing for the 5K by hitting the fitness center. Trustee Broderick commented that during her stay at Silver Cross Hospital, she heavily promoted the JJC Foundation scholarships available to the nursing staff.
- 9.2 Trustee Broderick indicated that President Mitchell, Chairman O'Connell, Trustee Budzinski, Trustee Mahalik, Trustee Morales and Student Trustee Lozano attended the ACCT conference last week. At the November Board meeting a short report from each of these Trustees should be made on what they attended and any highlights that they would like to share. This was a well-attended conference with 1100 individuals attending. The three individuals representing Illinois elected to ACCT positions were: Board member for Central Regional Chair - Maureen Dunne – College of DuPage. ACCT Committees: Diversity – Torrie Newsome – College of Lake County; Nominating – Greg Wolfe – Danville Area Community College. Fritz Larsen, Black Hawk College, ran for a Director at-Large position but was not elected. The Illinois General Assembly will reconvene on October 26-28, 2021 and more information will be forthcoming on senate and committee assignments. JJC has a ten-year-old student, Benyamin Bamburac who will be attaining his associates degree by next year. The next ICCTA meeting is November 12 and 13.
- 9.3 Mr. David Lozano presented a power point for the Student Trustee Report this evening. Student Trustee Lozano indicated that he attended the ACCT conference last week and he will report more on this next month. He was able to join the student advisory

Report committee and they are working on ideas for the DC trip in February. It was helpful to learn how other colleges do things and receiving different viewpoints. He enjoyed networking and bonding with our Trustees and Dr. Mitchell as well. His Student Trustee Show was on October 7th and he interviewed Ms. Elizabeth Bell of the Tutoring and Learning Center. It was posted on the JJC media services you tube channel and displayed the link for anyone wishing to check it out. He commented that some of the student trustees at ACCT did not have the kind of student government that we have here at JJC. Our student government group is absolutely great and pull together to do so many things for our students. They currently are working on socktober with Chief Campbell and the campus police department and reviewed the drop off locations for socks at the college. The student government has developed five pillars and will be planning events based on these pillars in the future. Student Trustee Lozano reviewed the Latinx Heritage Month Events; the latest edition of the *Blazer* is out and has some great articles and can be viewed on line. Active Minds is a new student club and raises conversation about mental health and have recently had a guest speaker. Mental Health First Aid is a training to help people that are going through mental health crisis and student Trustee Lozano is interested in receiving the training. There are free food kits available through OSA for those who need them with pick up at the Romeoville Campus on November 10th. Student Trustee Lozano reviewed the Mainstreet event and noted that there were about 35 clubs participated over a two-day period. The AIGA is hosting many events and speakers; Latinos Unidos is hosting a costume contest with prizes; Disability Awareness Club actually held a disability awareness day on October 13th; and the Orthotics and Prosthetics Club is doing a Doll Drive where they will be making the prosthetics and placing them on the dolls to give to the children so they have a doll that looks like them. Student Trustee Lozano thanked the Clubs for all that they do at JJC. The Board thanked Mr. Lozano for all he does in his role as Student Trustee and indicated that he is doing an excellent job for the students and the College. Vice Chair Broderick thanked Student Trustee for his very informative report.

9.4 Trustee Mahalik indicated that the committee met this afternoon but he was unable to attend. There was information in the board packet on what was approved this evening
Buildings & Grounds Report

9.5 Trustee Lee indicated that she is excited to be part of this committee and was unable to join the meeting as the assumption was that it was a zoom meeting, which it was not. Trustee Morales was not able to join the meeting and they will be meeting again in the near future.
Board Policy Committee Report

9.6 Trustee Mahalik indicated that the information provided earlier by Mr. Jeff Heap and President Mitchell covered the topics discussed. Trustee Mahalik commented that he agrees with the recommendations made by administration.
Finance Committee Report

9.7 President Mitchell indicated that she would like to thank Student Trustee Lozano for his excellent student trustee report and feels he does a phenomenal job. President Mitchell indicated that she attended several sessions at the recent ACCT Leadership Conference and would like to share a few things with the Board. She is recommending that Joliet Junior College be a presenter next year at the AACC and ACCT conferences as we are ahead or at least equal to the presentations that she attends each year at these conferences. She and Trustee Mahalik attended a session on Databook by Kishwaukee College. This is similar to our Fact Book; however, they provided a color coded system to enable tracking of information in certain areas. President Mitchell stated that she and her team are working on a dashboard that will be presented to the Board in the form of score cards for them to be able to track our plans in certain areas. President Mitchell indicated that she

also attended a session on Implementing Legally Compliant Information on DEI Language in Board Policies. There was a good deal of information provided and President Mitchell will be sharing this with the appropriate people. There was a session where discussion occurred on the legislation for free college, American Jobs Plan, and building better agendas. We will have discussions on these items as we plan for our February trip to Washington D C. Our C-4 implementation is going very well with our employees being 100% compliant with vaccination or test. We are making significant progress with our students with the C-4 process and do not want to deter our students from coming to JJC and are figuring out ways to make this work for them.

Congratulations to Dr. Farmer as our new EVP for JJC and thank you to the Board for your support. President Mitchell stated that she promised the Board that she will not miss a beat on her transitioning out of the college and will be available to the new President as he/she begins the role of JJC's new President. Happy Birthday to Trustee Garcia Guillen and Trustee Broderick. President Mitchell commented that she would like to echo Trustee Mahalik's comment about all of the good work being done here at the college. Vice Chair Broderick thanked President Mitchell for her great report.

- 9.8
Chair's
Report
- Vice Chair Broderick thanked everyone for working with her this evening during the meeting. Vice Chair Broderick indicated that she would like to thank everyone for their prayers, texts, emails, cards and thoughts sent her way as she battled COVID. This meant a good deal to her and she was uplifted and is very thankful to everyone. Hopefully, she will be able to attend the meetings in the near future. Trustee Lee and Trustee Mahalik indicated that they were thankful to have her back and thankful that she was able to recover so well.
- Closed
Session
- Trustee Mahalik moved, seconded by Trustee Garcia Guillen that the Board of Trustees, Joliet Junior College, move to a closed session for the reasons of 2 (c) (1) 2 (c) (5), 2 (c) (6), 2 (c) (8) and 2 (c) (11) (7:04 p.m.) The motion carried unanimously. Ayes: Mahalik, Budzinski, Garcia Guillen, Lee, Mahalik and Broderick. Student Trustee Lozano favored the motion.
- Return to
Open Session
- Trustee Mahalik moved, seconded by Trustee Garcia Lee that the Board of Trustees of Joliet Junior College return to regular session at 8:59 p.m. Ayes: Mahalik, Budzinski, Garcia Guillen, Lee and Broderick. Student Trustee Lozano favored the motion.
- 10
Adjourn
- Trustee Mahalik moved, seconded by Trustee Lee for the meeting to adjourn at 9:00 p.m. A voice vote was taken. The motion carried unanimously.