



**To All Current/Incoming Students:**

Welcome and thanks for joining our Culinary Arts Family!

In order for you to experience the best we have to offer, we need you to be prepared for your lab classes in a timely fashion. The ordering of all cutlery and uniforms are available online.

Attached are the online ordering websites and instructions for ordering culinary uniforms and cutlery. Also, you will find a student supply list for additional items.

Ordering online is easy! All major credit cards are accepted.

Students wishing to purchase uniforms/cutlery with their **Financial Aid** should contact JJC Main Campus Bookstore to place their order.

**All uniforms/cutlery must be shipped to your current address, not Joliet Junior College.**

Please note that chef coats are not returnable since the coats will have the JJC logo, ACF logo and your name embroidered on it. **ALL STUDENTS MUST FOLLOW THE GUIDELINES ON HOW TO MEASURE FROM THE MEASUREMENT CHART ATTACHED.**

**PLEASE NOTE:** It is department policy **ALL** culinary students must be in full uniform with cutlery set for lab classes. Culinary theory classes only require culinary uniform.

If you have any questions or concerns, please contact **Dytra Randall**, Culinary Arts Department Secretary via email at [drandall@jjc.edu](mailto:drandall@jjc.edu).

Thank you,  
Culinary Arts Family



## LOCKERS

Lockers are available on several floors of the City Center Campus. They are provided starting the first week of classes. You must fill out the form located at the Information Reception Desk on the first floor of JJC City Center Campus, 235 N. Chicago St, Joliet, IL to register for a locker.

Lockers are the property of Joliet Junior College, students are not allowed to decorate or put stickers/labels of any kind on lockers. If lockers are defaced in any way, the student is responsible for the cleanup of the locker and/or charged a fine.

At the end of each semester, lockers assigned to you **must** be cleaned out by removing all personal items.

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## PARKING PERMITS

Parking permits are included. To receive a parking permit, you must go to the Information Reception Desk on the first floor of JJC City Center Campus, 235 N. Chicago St, Joliet, IL.

There is a \$25 fee for lost parking permits.



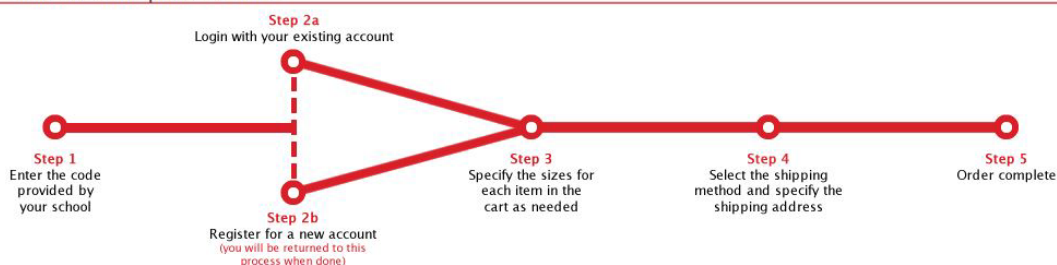
# ONLINE ORDERING INSTRUCTIONS FOR JJC CUTLERY SET

Cutlery must be shipped to your current address, not Joliet Junior College

- ☐ Go to [www.mercereducationonline.com/student](http://www.mercereducationonline.com/student)
- ☐ You will then need to have a valid e-mail address and **CREATE AN ACCOUNT.**
- ☐ Enter **code**. The code is case sensitive: **M4JJC3**
- ☐ Write down your username and password to gain access to the system in the future.
- ☐ Follow ordering process and make sure you print out your order confirmation. If you have any questions about your order, contact the company directly at 1-800-221-5202 or [support@mercereducationonline.com](mailto:support@mercereducationonline.com)

## Mercer Culinary School Ordering

How does the process work?



Get Started

Enter the code your school provided:

ABC123

Check Code



## Joliet Junior College Cutlery Set

SKU: M4JJC3

Seller: Mercer Culinary

**\*\*Cost of cutlery, including shipping: \$465.56 per kit\*\***

### Financial Aid Students:

To use your Financial Aid to purchase cutlery, please contact the Main Campus Bookstore.

**\*\*Cost of cutlery at JJC Bookstore: \$499.95 per kit\*\***



## ONLINE ORDERING INSTRUCTIONS FOR JJC UNIFORMS

☐ Go to [schools.newchef.com](http://schools.newchef.com)

Create an account under "Register New Account"

Click on register after putting in your e-mail address (see attached step by step instructions)

☐ Follow directions on creating an account. School Code is: **Joliet** (*upper and lowercase*)  
*Remember to write down your email, password and school code for future use.*

☐ You will need to order the following items that are **MANDATORY**:

(3) Chef coats      (2) aprons      (2) hats      (2) pants

**(Example of Lab Classes)**

CA 112/152 Food Prep

CA 113 Fabrication

Pastry Certification Classes

**(Example of Theory Classes)**

CA 102 Cost/Portion

CA 106 Sanitation

**Please note: Lab classes must be in full uniform.**

**Full uniform: hat, coat, pants, apron, non-skid food service shoes and cutlery**

**Theory classes must be in partial uniform.**

**Partial uniform: coat, pants, non-skid food service shoes**

☐ When ordering chef coats please remember the following: ONLY proper first and last names can be embroidered, **NO NICKNAMES PERMITTED**. You may shorten your given first name, for example, Elizabeth shortened to Beth or Richard to Rich.

☐ Shipping fees and taxes will be charged to each order.

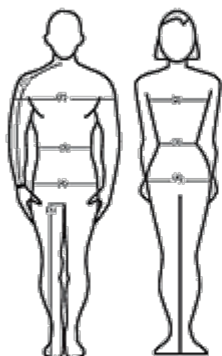
☐ Print out your receipt and/or order for future reference or if any issues. If you have any questions about your order you will need to contact the company directly at 1-800-639-2433.

☐ Follow directions for ordering. ***IMPORTANT:*** Chef Coats need to have the JJC Culinary Arts logo, ACF logo and your proper first and last name (NO NICKNAMES) embroidered on each coat, which is done at the time of ordering. **Make sure that you have the right size since chef coats are not returnable.** ALL STUDENTS MUST FOLLOW THE GUIDELINES ON HOW TO MEASURE FROM THE MEASUREMENT CHART ATTACHED.

## SIZE AND MEASUREMENT INFORMATIONS (How to measure)

Larger Sizes: 2X-3X add (5.00) • 4X-5X add (\$10.00) • add (\$18.00)

**\*\*ADD AN ADDITIONAL 1 INCH FOR CHEST AREA\*\***



### Unisex Chef Coats

Sizes:	XS	S	M	L	XL	2X	3X	4X	5X	6X	7X
Men:	32-34	36-38	40-42	44-46	48-50	52-54	56-58	60-62	62-66	68-70	72-74
Women:	4- 6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38	40-42	44-46

### Unisex Chef Pants

Sizes:	XS	S	M	L	XL	2X	3X	4X	5X	6X	7X
Men:	24-26	28-30	32-34	36-38	40-42	44-46	48-50	52-54	56-58	60-62	64-66
Women:	4- 6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38	40-42	44-46
Inseam 65/35:	29	30	33	34	35	35	35	36	36	37	37
Inseam 100% Cotton	30	31	34	35	36	36	36	37	37	38	38

### Only For Female Style Chef Coats

Alpha Sizes:	XS	S	M	L	XL	2X
Numeric:	0-2	4-6	8-10	12-14	16-18	20-22
Bust: In Inches	31-32	33-35	36-37.5	38-40	41-43	43.5-45.5

### Only For Female Style Chef Pants

Alpha Sizes:	XS	S	M	L	XL	2X
Numeric:	0-2	4-6	8-10	12-14	16-18	20-22
Inseam: In Inches	29	30	30	33	34	35

## SHOE REQUIREMENTS FOR STUDENTS

Sturdy black leather work shoe or clog – Skid/oil resistant sole. **Open toed or holes in shoe/clog are not allowed.**

Shoes are available at the following vendors (prices starting at approximately \$40 and up):

- Shoes for Crews <https://www.shoesforcrews.com/>
- Red Wing Shoes <http://www.redwingshoes.com/>

## ADDITIONAL SUPPLY REQUIREMENTS

- Undershirt (if desired) white with no writing and/or graphics
- Basic Function Pocket Calculator
- Pocket Highlighter
- Permanent Marker
- Pen or Pencil
- Pocket Notebook
- Lock for Locker

\*Please note that your instructor may have additional lists of required, suggested material or tools that will be listed on the syllabus on the first day of class.\*

**\*\*ALL STUDENTS MUST HAVE CUTLERY SET AND IN FULL UNIFORM ON THE FIRST DAY OF CLASS\*\***



newchef fashion inc.  
www.newchef.com

# UNIFORM PROGRAM

ORDER ONLINE at <https://schools.newchef.com> SCHOOL CODE: JOLIET



JOLIET JUNIOR COLLEGE



## A. UNISEX CHEF COAT

SKU# 105869

NC-1001NW

- 65/35 White poly/cotton fabric
- 8 White NEWCHEF plastic buttons

### INCLUDES:

- Joliet Logo# e4865 on right chest
- ACF logo# e6890 on left chest
- Name in black upper/lower block on right chest below logo

\$ 25.75 ea.

## B. FEMALE CHEF COAT

SKU#115458

NC- 1001LNW

- 65/35 White poly/cotton fabric
- 8 White NEWCHEF plastic buttons

### INCLUDES:

- Joliet Logo# e4865 on right chest
- ACF logo# e6890 on left chest
- Name in black upper/lower block on right chest below logo

\$ 25.75 ea.

## C. UNISEX CHEF TROUSERS

SKU# 112777

NC-3002

- 65/35 Black & white checkered fabric
- 2 Side & 2 back pockets

\$ 16.50 ea.

## D. FEMALE CHEF TROUSERS

SKU# 113002

NC-3002-F

- 65/35 Black & white checkered fabric
- 2 Side & 2 back pockets

\$ 16.50 ea.

## E. SHORT 4 WAY APRON

SKU# 107041

NC-1790

- 65/35 White poly/cotton fabric
- Measurements: 30" W X 18" L

\$4.99 ea.

## F. SKULL CAP

SKU# 126717

NC-1009BH-MSHTP

- 65/35 White poly/cotton fabric
- 100% White polyester mesh top
- Velcro closure in back, One size fits all

\$4.99 ea.

3223 East 46th Street, Los Angeles, CA 90058 • E-mail: [stellak@newchef.com](mailto:stellak@newchef.com)

1.800.NEWCHEF (639.2433) Ext. 254,258, 285 • FAX: 323-581-0077



**newchef fashion inc.**  
3223 E. 46<sup>th</sup> Street  
Los Angeles, CA. 90058

[StellaK@newchef.com](mailto:StellaK@newchef.com)  
Ph: (800)639-2433/ Dial 5 for school dept.  
Fax: (323) 581-0077 /Sales Rep STELLA

Date	Register to ORDER ONLINE <a href="http://schools.newchef.com">schools.newchef.com</a>	SCHOOL CODE: JOLIET	ACCT# JO667
Name:		Telephone Number:	
Address:		City:	State: Zip:

**First Name:**

**Last Name:**

*NOTE: if your name is longer than 13 spaces, the embroidery will be done on two lines/ **NO NICKNAMES PERMITTED***

*Size 2XL- add \$2.00, 3XL-add \$3.00, 4XL add \$4.00, 5XL- add \$5.00*

*Larger sizes available upon request*

## STUDENT ORDER FORM

Based on Full Set (3-coat, 2- pant, 2-apron, 2- hat )	Size	QTY	Price	Total
<b>Unisex</b> Chef Coat SKU#105869NC-1001NW/White 65-35 Button Closure: white plastic new chef button			\$25.75 ea.	
<b>Female</b> Chef Coat SKU#115458 NC-1001LNW/White 65-35 Button Closure: white plastic new chef button			\$25.75 ea.	
<b>Embroidery:</b> Joliet Junior College logo #E4865/Right Chest Name black block U&L below logo/ACF logo #E6890/Left Chest			included	
<b>Unisex</b> Trouser SKU# 112777 NC-3002 Checkered 65-35 Woven/Elastic Waist, Zipper, Belt loop, Drawstring			\$16.50 ea.	
<b>Female</b> Trouser SKU# 113002 NC-3002-F Checkered 65-35 poplin			\$16.50 ea.	
SKU#107041 NC-1790 White Short 4 way apron			\$ 4.99 ea.	
SKU#126717 NC-1009BH-3-MSHTP White 65-35 skullcap	Velcro		\$ 4.99 ea.	
<b>Total Merchandise Full Set XS-XL \$</b>				
<b>Residential ship \$13.00-18.50 based on weight</b>				

For Exchanges & Return Merchandise Authorization # Email: [returns@newchef.com](mailto:returns@newchef.com) /1-800-639-2433 Ext. 239

### Unisex /Male Chef Coat Sizing Chart

	XS	S	M	L	XL	2X	3X	4X	5X
Men Sizes:	32-34	36-38	40-42	44-46	48-50	52-54	56-58	60-62	64-66
Women Sizes:	2-4	6-8	10-12	14-16	18-20	22-24	26-28	30-32	34-36

### Unisex/Male Chef Trousers Sizing Chart

	XS	S	M	L	XL	2X	3X	4X	5X
Men Sizes:	24-26	28-30	32-34	36-38	40-42	44-46	48-50	52-54	56-58
Women Sizes:	4-6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38

### ONLY FEMALE Coat & Trouser Size Chart

	XS	S	M	L	XL	2X	XXXX	XXXX	XXXX
Coat -female	0-2	4-6	8-10	12-14	16-18	20-22	XXX	XXX	XXX
Trouser female	0-2	4-6	8-10	12-14	16-18	20-22	XXX	XXX	XXX



newchef fashion inc.

# SCHOOLS PROGRAM

## WEBSITE REGISTRATION & LOGIN STEPS

REGISTER TO ORDER ONLINE at [schools.newchef.com](http://schools.newchef.com)

### STEP 1

If you are a new customer make sure you Register a new account by:

> Entering your email address in the designated text field.

> Then clicking on 

#### Products

> Please **Login** to view products

#### Links

- > Size Chart
- > NEWCHEF Fashion Website
- > Facebook
- > Twitter

If you do not have a school code please contact:

NEWCHEF School Division at 800-639-2433 x254 or [stellak@newchef.com](mailto:stellak@newchef.com) for more information on how to set-up an account with us today.


#### Account Login

E-mail:  \*

Password:

School Code:

[Continue](#)

 **Forgot your password?**

[Click here to have it e-mailed to you.](#)

#### Register New Account

New customer? Register now.

Registering takes just a few seconds. Register now, and you won't have to enter your personal information again the next time you visit our store.

E-mail:

[Register](#)

**STEP 1**

### STEP 2

Enter your information in the text fields with the \* mark. This is required information needed for a new registration. Please don't skip any of this information, without it you won't be able to successfully register.

> Remember that your School Code is in front of your flyer.

#### Products

> Please **Login** to view products

#### Links

- > Size Chart
- > NEWCHEF Fashion Website
- > Facebook
- > Twitter

#### Register a New Account | email:

#### Create a Password

Password:  \*

Password Confirm:  \*

#### School Information

School Name:  \*

School Code:  \*

#### Billing address

First Name:  \*

Last Name:  \*

Company:

Country:  United States \*

Address:  \*

City:  \*

State:  \*

Postal Code:  \*

Phone:  \*

Fax:

[Continue](#)

**STEP 2**

### STEP 3

If you are already a registered customer remember to enter your information and click on [Continue](#)

Type your information in the text fields:

- > E-mail
- > Password
- > School Code

#### Products

> Please **Login** to view products

#### Links

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E-mail:  \*

Password:

School Code:

[Continue](#)

 **Forgot your password?**

[Click here to have it e-mailed to you.](#)

#### Register New Account

New customer? Register now.

Registering takes just a few seconds. Register now, and you won't have to enter your personal information again the next time you visit our store.

E-mail:

[Register](#)

**STEP 3**

## NC MASK-ISO

100% COTTON CANVAS

8.5 OZ

PRE-SHRUNK 3-5%

## INSIDE LINING

100% COTTON

3.6 OZ POPLIN

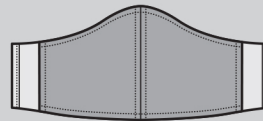
PRE-SHRUNK: 2-3%

## RE-USABLE FACE MASKS

- Please wash before use
- Insert filter (hepa, vacuum, coffee filter) for extra protection
- Made in USA

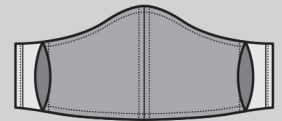


1



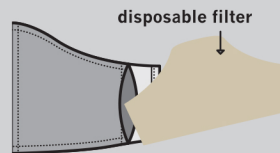
Wash in Warm/Cold water before you wear it. Then dry mask.

2



Turn mask over to open inner pocket.

3



Insert your filter of choice.

4



Hook around ears and place over nose and mouth. FOR EXTRA SAFETY use double sided tape to firmly press mask to face and ensure airflow through filter, not around it.



MACHINE WASH



WARM/COLD



AIR DRY  
TUMBLE DRY-NO HEAT/LOW



CAUTION!  
DO NOT IRON ON LOGO.

\*These are not direct substitutes for surgical masks or N95 masks.

### NOTE:

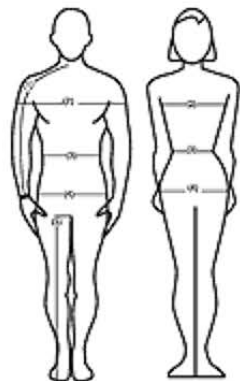
\* These are not direct substitutes for surgical masks or N95 masks.

\* Depending on fabric availability, internal cotton lining color might differ.

## SIZE AND MEASUREMENT INFORMATIONS (How to measure)

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**\*\*ADD AN ADDITIONAL 1 INCH FOR CHEST AREA\*\***



### Unisex Chef Coats

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### Unisex Chef Pants

Sizes:	XS	S	M	L	XL	2X	3X	4X	5X	6X	7X
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Women:	4- 6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38	40-42	44-46
Inseam 65/35:	29	30	33	34	35	35	35	36	36	37	37
Inseam 100% Cotton	30	31	34	35	36	36	36	37	37	38	38

### Only For Female Style Chef Coats

Alpha Sizes:	XS	S	M	L	XL	2X
Numeric:	0-2	4-6	8-10	12-14	16-18	20-22
Bust: In Inches	31-32	33-35	36-37.5	38-40	41-43	43.5-45.5

### Only For Female Style Chef Pants

Alpha Sizes:	XS	S	M	L	XL	2X
Numeric:	0-2	4-6	8-10	12-14	16-18	20-22
Inseam: In Inches	29	30	30	33	34	35