



DATE: February 23, 2017

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Travel Agent Services for JJC International Travel Programs
JJC PROJECT NO.: R17002

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum as specified at the end of this addendum. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

RFP Schedule Clarification:

Conflicting dates within the RFP document call for clarification of the RFP schedule which is outlined below:

Date	Event
February 22, 2017	Vendors contacted via email / advertised
March 2, 2017 @ 12:00 p.m. CST	Last date/time for submission of written questions via email to jreedus@jjc.edu
March 6, 2017 @ end of business day	Responses to questions emailed
March 10, 2017 @ 2:00 P.M. CST	Responses must be submitted in a sealed envelope to: Janice Reedus Director of Business & Auxiliary Services, Campus Center Building A, Room 3102, 1215 Houbolt Road, Joliet, IL 60431

End of Addendum #1



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Janice Reodus
Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature